



INSURANCE REQUIREMENTS

Certificate of Insurance must be uploaded to the Vendor Information Form or emailed no later than:

Friday, October 16th

Please send to: Alyssa Cornish: acornish@phillymag.com

The certificate must include the following as the Certificate Holder:

2400 Market Street, Suite 239, Philadelphia, PA 19103

(*PLEASE NOTE NEW OFFICE ADDRESS*)

The certificate must include the following as Additional Insureds:

Citizen Media Group and its parents, subsidiaries, affiliates and assigns existing now or hereafter, including Philadelphia Magazine and Eagles Stadium Operator, LLC, Philadelphia Eagles Limited Partnership, Eagles Stadium, Inc., Philadelphia Eagles, LLC, Philadelphia Authority for Industrial Development, Philadelphia Industrial Development Corporation and the City of Philadelphia.

Vendor must promptly provide written notice to *Philadelphia* magazine of any cancellation or termination of coverage, any reduction in the policy limits or any other material policy change at least thirty (30) days prior to the effective date thereof.

CERTIFICATE OF INSURANCE DEADLINE: Friday, October 16, 2026

Vendor, at its sole cost and expense, shall carry Commercial General Liability Insurance, Commercial Umbrella Liability Insurance, Workers' Compensation & Employer's Liability Insurance, Liquor Liability Insurance (*where applicable*), Business Automobile Insurance (*where applicable*), and Property Insurance placed with insurers maintaining a current A.M. Best's rating of no less than A:VII.

Vendor shall provide Citizen Media Group (d/b/a *Philadelphia* magazine) with a Certificate of Insurance naming Citizen Media Group (d/b/a *Philadelphia* magazine) as a Certificate Holder, as well as naming Citizen Media Group (d/b/a *Philadelphia* magazine), Eagles Stadium Operator, LLC, Philadelphia Eagles Limited Partnership, Eagles Stadium, Inc., Philadelphia Eagles, LLC, Philadelphia Authority for Industrial Development, Philadelphia Industrial Development Corporation and the City of Philadelphia as additional insureds with respect to liability arising out of work or operations performed by or on behalf of the Vendor.

The coverage provided by Vendor and reflected on its Certificate of Insurance shall be on a primary and non-contributory basis with a waiver of subrogation provided on the General Liability, Workers Compensation and Property Insurance. Coverage will apply to any and all losses or damages that may arise in any way from work performed by or on behalf of the Vendor in connection with *Philadelphia* magazine's Whiskey & Fine Spirits Festival.

Commercial General Liability (CGL) (occurrence form) coverage not less than:

\$1,000,000	General Aggregate
\$1,000,000	Products and Completed Operations Aggregate
\$1,000,000	Premises / Operations (Each Occurrence)
\$1,000,000	Personal & Advertising Injury (Each Occurrence)

Commercial Umbrella Liability coverage not less than:

\$2,000,000	Policy Aggregate
\$2,000,000	Products & Completed Operations Aggregate
\$2,000,000	Premises / Operations (Each Occurrence)
➤ The schedule of underlying coverage shall include liability arising from premises/operations, products/completed operations, personal and advertising injury, Commercial Automobile Liability, Liquor Legal Liability and Employer's Liability.	

Workers' Compensation & Employer's Liability coverage limits not less than:

\$1,000,000	Each Accident
\$1,000,000	Disease – Policy Limit
\$1,000,000	Disease – Each Employee
➤ Coverage must be provided in all States in which the work is to be performed or elsewhere as may be required	

Liquor Legal Liability (occurrence form) coverage not less than:

\$2,000,000	General Aggregate
\$1,000,000	Each Occurrence

- Coverage must be provided where the contractor/Vendor will be serving or distributing alcoholic beverages at the Event.

Commercial Automobile Liability coverage not less than:

\$1,000,000	Combined Single Limit (CSL) -or-
\$1,000,000	Bodily Injury per Accident
\$1,000,000	Bodily Injury per Person
\$1,000,000	Property Damage

- Coverage must be provided where the contractor/Vendor will be using and/or displaying an automobile in connection with the Event. This includes, but is not limited to, unloading/loading.
- Coverage must be provided for liability arising out of all owned, leased, hired and non-owned automobiles.